



Revised 1/1/2015

**City of Menasha
Police Commission Meeting**

Wednesday April 16th, 2014 at 4:30 pm

Location; Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Agenda

- 1. ROLL CALL/ EXCUSED ABSENCES**
- 2. MINUTES TO APPROVE**
- 3. COMMUNICATION TO RECIEVE**
- 4. DISCUSSION**
 - Correspondence
 - New business
- 5. ACTION ITEMS**
- 6. HELD OVER BUSINESS**
 - Old business
- 7. NEW BUSINESS**
- 8. CLOSED SESSION** Wisconsin statutes sec 19.85 (1)(c)
 - Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
 - Open patrol position (consideration of candidates).
- 9. ADJOURN**
 - The next bi-monthly meeting will be held Thursday June 19th , 2014 at 4:30 pm, Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however, no official action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

5/8/2014

City of Menasha



**MENASHA POLICE COMMISSION MEETING MINUTES
APPROVED**

President Ron Duuck called the meeting to order on February 20th 2014 at 4:37 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Ron Duuck, Terri Reuss, Chief Styka, Jason Dionne, Marshall Spencer, Tony Gutierrez

Minutes to Approve: Jason Dionne moved to approve December 19th 2013 meeting minutes. Tony Gutierrez seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

DISCUSSION

Correspondence: None

New Business: None

Chief Styka Report

Police Commission Meeting 2/20/2014

Training:

- Legal Update - Ongoing: All Sworn Personnel (8hrs)
- P1 CAD Training: Brett Halderson & All Com Techs (8 hours)
- Wisconsin Chiefs of Police Conference: Tim Styka, Brett Halderson, Matt Albrecht (20 hours)
- Wisconsin Crime Prevention Conference: Aaron Zemlock & Matt Lenss: (24 hours)
- Comprehensive Active Shooter Management Training: Jamal Kawar & Matt Albrecht (10 hrs)
- Roll Call #93 – 3rd Party Consent Video: All Sworn Personnel (.5 hour)
- Basic Forensic Interview Training: Stephanie Gruss (20 hours)
- Advanced CIT: Aaron Zemlock, Matt Lenss, Chris Groeschel: Stephanie Gruss (7 hours)
- Premier MDC Train the Trainer: Marty Schrampfer (8 hours)
- Strategies for Recorded Interviews: Stephanie Gruss (8 hours)
- Child Interviewing/Update and Research: Stephanie Gruss (1.5 hours)
- Anatomy of a Sexual Assault Case: Stephanie Gruss (2.5 hours)
- Starvation, Torture and Scapegoating: Stephanie Gruss (1.5 hours)
- Cases when an Interpreter is Used: Stephanie Gruss (.5 hours)
- Michael Devlin Case Study: Stephanie Gruss (1.5 hours)

Department Updates:

- Hiring Process Continues – Josh Gallagher & Adam Miller are progressing satisfactorily. FTO interviews in March. Currently 2 positions remain open.
- Beginning process of laying out foundation for a regional response plan similar to SMART in the Milwaukee area.

- Online briefing program is in testing phase. Lt. Kowar is project lead and is planning on an early spring roll out.
- Administrative pay plan was approved by Personnel Committee this past week. The program addresses the pay compression issue between top patrol and a promotional lieutenant pay. Director of Admin Services and Aldermen Englebert & Langdon were instrumental in the approval.
- 2014 Department Goals have been established.
- New CAD system should be going live in March.
- Rolled out an expanded use of officer worn body cameras. Currently being evaluated.
- Officer Spiegel is currently training with K-9 Athos. Athos just under 2 years old, is from the Czech Republic and is a black German Sheppard

Closed Session: Jason Dionne moved to enter closed session. Marshall Spencer seconded the motion. The motion was unanimously supported.

Adjourn: Terri Reuss moved to adjourn. Jason Dionne seconded the motion at 7:05 pm. The motion was unanimously supported.

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Respectfully submitted,
Theresa Reuss
Commissioner, Secretary