

City of Menasha



**City of Menasha  
Police Commission Meeting**

Thursday February 20<sup>th</sup> , 2014 4:30 pm

Location; Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

**Agenda**

- 1. ROLL CALL/EXCUSED ABSENCES**
- 2. MINUTES TO APPROVE**
- 3. COMMUNICATION TO RECEIVE**
- 4. DISCUSSION**
  - Correspondence
  - New Business
- 5. ACTION ITEMS**
- 6. HELD OVER BUSINESS**
  - Old Business
- 7. NEW BUSINESS**
- 8. ADJOURN**
  - The next bi-monthly meeting will be held Thursday April 17<sup>th</sup> , 2014 at 4:30 pm, Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however, no official action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.



**MENASHA POLICE COMMISSION MEETING MINUTES  
DRAFT**

President Ron Duuck called the meeting to order on December 19<sup>th</sup> 2013 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Ron Duuck, Terri Reuss, Chief Styka, Jason Dionne, Marshall Spencer, Tony Gutierrez

Minutes to Approve: Jason Dionne moved to approve October 17<sup>th</sup> 2013 meeting minutes. Ron Duuck seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

**DISCUSSION**

Correspondence: None

New Business: The opinion of the Commission was to approve the recently trained candidate. Marshall Spencer moved to approve. Jason Dionne seconded the motion. The Commission unanimously agreed.

**Chief Styka Report**

**Training:**

- WI Crisis Negotiations Conference: Ann Gollner (16 hours)
- Emergency Operations Vehicle Update: All Sworn Personnel (4 hours)
- American Association of Code Enforcement Officers: Joe Polzien (24 hours)
- FEMA ICS700: Adam Miller (1 hour)
- Comprehensive Active Shooter Management Training: Jamal Kavar & Matt Albrecht (10 hrs)
- FEMA ICS100: Anthony Edwards (1 hour)
- Joint Active Shooter Training: All Sworn Personnel (4 hours)
- Preparing Children for the Legal Process: Stephanie Gruss (1.5 hours)
- Behind the Mask of a Child Rapist: Stephanie Gruss (1.5 hours)

**Department Updates:**

- IT Reporting to Police Chief- Update on Administrative Services Position / IT Status
- K-9 Fundraising – We are projecting to have met our goal by January. We are working with the trainers to find the new dog.
- Hiring Process Continues – Admin interviews in January. Police Commission interviews in early February. 2 positions yet to fill. Adam Miller will be in Step V shortly. Tony Edwards' probationary period will end on December 21, 2013 and Denton Heidemann's probation will end January 29, 2014.
- Mutual Aid Agreement is in place. 1<sup>st</sup> notable use was Menasha 1<sup>st</sup> on scene at Neenah's armed robbery last week as there just happened to be a Menasha officer 3 block away when the call came in.

- Investigative Services: Stephanie Gruss will be taking over the position held by Jim Verkuilen.
- Traffic Grants: DOT \$17,000 grant has been awarded. In the last meeting it was unknown what impact the government shutdown would have. However, everything is up and running with no issues.
- 2014 budget – Passed Council with no major changes. Propane conversion for squads was cut as well as some labor dollars, but the online reporting module, addressing salary compression issue for supervisors, joint project with NEPD and TMPD of software/hardware to download data from mobile devices, several PC replacements were retained.
- 2013 Department Meeting: On December 9<sup>th</sup> we held the 3<sup>rd</sup> Annual Department Meeting. Topics covered were: PTSD/Employee Suicide, Social Media, City Policy Updates, Procedural Justice, Response to Elementary School Calls for Service & Propane Conversion

Adjourn: Terri Reuss moved to adjourn. Tony Gutierrez seconded the motion at 5:30 pm. The motion was unanimously supported.

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Respectfully submitted,  
Theresa Reuss  
Commissioner, Secretary