

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**November 14, 2013
7:45 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [October 10, 2013](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center Older Adult Director
 - 2. Public Health Director
- E. New Business
 - 1. Community Development Block Grant Award
 - a. Fundraising
 - 2. 2014 Accreditation Process
- F. HELD OVER BUSINESS
 - 1. None
- G. ADJOURNMENT

9:30 AM (Menasha Senior Center)
Meet and Greet City of Neenah Committee on Aging Members

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
October 10, 2103**

- A. Meeting called to order at 7:54 AM by Chairman Joyce Klundt.
- B. Present: Lee Murphy, Mary Lueke, Tom Stoffel, Joyce Klundt, Jean Wollerman, Sue Nett
Excused: Sue Steffen, John Ruck
- C. MINUTES TO APPROVE
 - 1. Motion to approve minutes from September 12, 2013 made by M. Lueke and seconded by L. Murphy. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center Older Adult Director J. Wollerman reported on participant numbers for September, 1428 participant contacts which is about average when compared to the past 3 years. The volunteer recognition social will be held on Oct. 16th from 4 to 6 PM. The Strong Bones class is in session for the next two months. Downtown Menasha's Halloween trick or treating is scheduled for Oct. 24th. J. Wollerman is collecting money and candy donations for this event. Due to large participation numbers, the senior center can't afford to participate without donations. Last year, the senior center spent close to \$500 for the event. The Memory Café is going well. J. Wollerman also reported on the senior center conference she attended last week. A handout was given and discussed on "Why Aren't They Coming?" suggesting some simple environmental changes to increase active engagement and discussing how the name impacts attendance.
 - 2. Public Health Director reported on the proposed 2014 budget for the senior center. The YMCA is proposing a contract amount of \$89100 up slightly from 2012. In addition there are the added costs of IT, buildings repair and maintenance (\$3307), and capital expenses of \$6050 for remainder of the architectural design pending receipt of CDBG funds and \$175,000 to cover the city and fund raising portions of the renovation project.
- E. New Business
 - 1. Program Planning Committee Incentives discussed. Committee members agreed that if incentives are given for being on this committee, incentives will need to be given for the volunteers on other committees. The volunteer recognition reception is for volunteers for the senior center. Committee members would like to see an annual recognition event, possibly a wall display with volunteer names listed under the appropriate category of volunteer hours, monthly recognition in the senior center newsletter.
 - 2. Monthly Birthday Bag discussed. J. Wollerman would like to discontinue the \$2 coupon but still continue with the birthday bag as she feels many seniors like to come in and pick one up for their birthday although the number of participants doing so has declined. Motion made by L. Murphy and seconded by M. Lueke to discontinue putting a \$2 gift

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certificate in the birthday bag but continue with the birthday bag effective Jan. 1, 2014. Motion carried.

3. Discussion – Name Change for Senior Center. J. Wollerman requested committee members think about a name change for the senior center. She gave some examples from a presentation attended at the conference for senior centers last week. The name gives a perception of the facility. J. Wollerman will compile a list of names as examples and will bring to the next meeting for further discussion. Committee members discussed that the time to make a name change should coincide with the renovation if the CDBG is awarded to the city.
4. Review Contract with N-M YMCA. The contract was distributed and committee members were informed the only change was in the dollar amount for 2014. S. Nett explained that if the City is awarded the CDBG then there will be an addendum to the contract for just 2014 to cover money raised and items purchased with the block grant funding would remain with the city.

F. HELD OVER BUSINESS

1. Senior Center Committee Reorganization/Building and Grounds Committee. J. Wollerman requested this item remain held until the status of the renovation project is known.

G. Motion to adjourn at 9:15 AM made by L. Murphy and seconded by T. Stoffel. Motion carried. Next Meeting November 14, 2013