

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha  
October 15, 2015  
7:45 AM  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [September 10, 2015](#)
- D. NEW BUSINESS
  - 1. National Council on Aging – Aging Mastery Grant Application
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center
    - a. Reports
      - I. Participation in Senior Center Events
      - II. Neenah Committee on Aging
  - 2. Public Health
    - a. Sixty Plus Grant – Programs
    - b. Community Health Assessment
- F. HELD OVER BUSINESS
  - 1. Bench at the Senior Center
  - 2. Mission, Vision, Goals
  - 3. Safety Manual
  - 4. Fundraising Update
  - 5. Donor Wall
  - 6. Donor Night
- G. ADJOURNMENT
  - Next meeting November 12, 2015

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha  
September 10, 2015  
Minutes**

- A. Meeting called to order at 8:05 am.
- B. Present: Joyce Klundt, Mary Lueke, Brenda Marks, Nancy McKenney, John Ruck, Tom Stoffel, Jean Wollerman  
Guest: Vicki Schultz
- C. MINUTES TO APPROVE  
Tom Stoffel noted a correction to the date of previous minutes to approve as July 9, 2015.  
John Ruck moved to approve the August 13, 2015 minutes as amended, seconded by Brenda Marks. Motion passed.
- D. NEW BUSINESS:  
**Mission, Vision, Goals and Bench:** Jean Wollerman distributed the current Senior Center mission, vision, and goals for Committee review and suggested that a lengthier meeting be held for discussion and strategic planning. To begin the visioning process, she led the Committee in and around the Senior Center building perimeter to begin visualizing what future needs might be explored. These included: signage on the building; considering the future of dining services and space needs; outdoor bench areas; designated smoking area; and changes to the community room such as new lighting). There were questions raised about the parking lot and adding designated parking areas. The mission, vision, and goals topic will be held over.  
**Bench:** Jean will talk with City Public Works staff about the bench.  
**Safety Manual:** The Senior Center needs to develop/update the Safety Manual. The Safety Manual topic will be held over.
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS  
**Senior Center:** Jean Wollerman noted that the Senior Center received a plaque recognizing re-accreditation at a recent conference. She suggested that the Committee on Aging meet with the Neenah Committee on Aging to network and explore program collaborations. She suggested doing this before winter. She also reviewed how the equipment grant was being spent.  
**Public Health:** Nancy described progress on the Community Needs Assessment. Vicki Schultz noted the Senior Center had walking groups for the Corny Community Walk. Sponsors were pleased that over 100 people participated in the walk. She noted that there was good support from the Senior Center walking groups. Many local businesses participated in sponsorship along with the Neenah-Menasha Fire Department and the Police Department.  
**Sixty Plus Grant** – UW Extension Health Eating class and Foot Care Clinics have good participation. September is Falls Prevention Month. There is an emphasis on exercise and balance programs.
- F. HELD OVER BUSINESS  
Jean Wollerman is working on a fundraising report, a design for the donor wall, and will set up the donor night when the donor wall is completed. She needs to know what is in the legacy account.
- ADJOURNMENT:  
Brenda Marks motioned to adjourn, seconded by Tom Stoffel. Motion passed.  
The next meeting will be held on October 8, 2015 at 116 Main Street, Menasha.