

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
November 12, 2015
7:45 AM
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [October 15, 2015](#)
- D. NEW BUSINESS
 - 1. Parking
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center
 - a. Reports
 - I. Participation in Senior Center Events
 - II. Neenah Committee on Aging
 - III. National Council on Aging – Aging Mastery Grant Application Status
 - 2. Public Health
 - a. Sixty Plus Grant – Programs
 - b. Community Health Assessment
 - c. Budget Update
- F. HELD OVER BUSINESS
 - 1. Mission, Vision, Goals
 - 2. Safety Manual
 - 3. Fundraising Update
 - 4. Donor Wall
 - 5. Donor Night
- G. ADJOURNMENT
 - Next meeting December 10, 2015

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
October 15, 2015
Minutes**

- A. Meeting called to order at 7:55 am.
- B. Present: Joyce Klundt, Mary Lueke, Nancy McKenney, Tom Stoffel, Jean Wollerman Guest: Vicki Schultz
Excused: Brenda Marks, John Ruck
- C. MINUTES TO APPROVE
Tom Stoffel moved minutes to approve as September 10, 2015 minutes, seconded by Mary Lueke.
Motion passed.
- D. NEW BUSINESS: **Aging Mastery Grant:** The Administration Committee approved the request to apply for \$12,000 and \$4,800 in program materials, receive, and spend a National Council on Aging: *Aging Mastery Program (AMP)* grant with the Neenah-Menasha YMCA. The Aging Mastery Program® (AMP) helps baby boomers and older adults take key steps to improve their well-being, add stability to their lives, and strengthen their ties to communities. It is funded by a three-year grant from the National Council on Aging. The program consists of courses a 10-week curriculum designed to provide the skills and tools needed to achieve measurable improvements in managing health, remaining economically secure, and contributing actively in society. A total of 13 awards will be made to organizations in Wisconsin. Each grantee will receive \$12,000 in funding plus an in-kind grant of \$4,800 of program materials. NCOA and Greater Wisconsin Area Aging Resources (GWAAR) will also provide extensive technical assistance on program implementation and sustainability strategies. The application is due on November 13, 2015. The grant period will run from January 1, 2016 to December 31, 2017.
- Tom Stoffel moved to support the application for the Aging Mastery Grant, seconded by Joyce Klundt. Motion passed.
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
Senior Center: Jean Wollerman described the Cupcakes, Coffee, and Canvas program (a craft creation activity). This program was successful with twenty four people participating in October. She would like the program to run 4 times per year. Jean Wollerman reported that \$10,000 for the Senior Center renovation was received from Bergstrom. Another \$10,000 donation from a local business is outstanding. She noted that the Christmas Party will be held on December 8, 2015 at 12:00 pm. A chicken dinner will be catered. The cost will be \$10 per person. The Menasha Committee on Aging is invited to participate in the Neenah Committee on Aging to hear a presentation on pedestrian bike community project – Sharing the Road - on November 19, 2015 at 9:00 am. Jean will confirm the date and time. She described budget challenges. It was suggested a cost study be undertaken.
Public Health: *Sixty Plus Grant* – No report. **Community Health Assessment** - Nancy McKenney requested the Committee complete the Community Health Assessment questionnaire. This is part of a larger assessment being completed by the City of Appleton, Winnebago, Calumet, and Outagamie health departments; Affinity, Aurora, and ThedaCare health systems. She described the Community Health Needs Assessment process and will share results with the Committee on Aging as they become available. She noted that the budget process was underway. The budget narrative will include completion of the Senior Center renovation and accreditation as accomplishments in 2015. Senior Center funding from Winnebago County is level in 2016.
- F. HELD OVER BUSINESS
Bench at the Senior Center – Jean Wollerman recommended that the bench be placed in the garden space adjacent to the main entrance to avoid presenting an obstacle for plowing and vehicles.

Nancy McKenney moved to place the bench in the garden space as funds become available. The motion was seconded by Tom Stoffel. The motion passed.

It was agreed that "Held Over Business" item 2 - Mission, Vision, Goals; item 3 - Safety Manual; and item 4 - Fundraising Update be postponed until the next meeting when all members were present.

ADJOURNMENT:

The meeting adjourned at 9:15 am.

The next meeting will be held on November 12, 2015 at 116 Main Street, Menasha.