

## ARTICLE I

### Annexation

#### **SEC. 13-1-120 ANNEXATION--GENERAL POLICIES.**

Annexation of territory to the City shall be accomplished as prescribed in this Article.

#### **SEC. 13-1-121 RECEIPT AND DISTRIBUTION OF PETITION.**

Immediately upon receipt of a petition for annexation, the City Clerk shall distribute a copy of the petition, including a written description and a map of the area proposed to be annexed and a request for a report returnable to the Administration Committee on the impact of the proposed annexation, to the following department heads, commissions, boards and officers:

- (a) Comptroller.
- (b) Director of Public Works.
- (c) City Assessor.
- (d) Director of Community Development and City Plan Commission.
- (e) Board of Education.
- (f) Park and Recreation Board.
- (g) Chief of Police.
- (h) Fire Chief.
- (i) Water Department.

#### **SEC. 13-1-122 REPORT TO COUNCIL AND COMMITTEE REFERRAL.**

At the first regular Common Council meeting following the receipt of the annexation petition, the City Clerk shall report to the Common Council that the petition has been received; and the Council shall then refer the petition to the Administration Committee.

#### **SEC. 13-1-123 IMPACT REPORTS.**

- (a) **WHEN REQUIRED.** Each of the department heads, commissions, boards and officers enumerated above shall prepare a report on the impact of the proposed annexation to be submitted to the Administration Committee on or before the date designated by the Committee. The impact report shall contain at least the following information, where applicable:
  - (1) Additional personnel required and an estimate of the cost.
  - (2) Additional equipment required and an estimate of the cost.
  - (3) Additional buildings and an estimate of the cost.
  - (4) Additional improvements and an estimate of the cost.
  - (5) Additional miscellaneous cost estimates.
  - (6) A total cost estimate.
  - (7) An estimate of additional revenues to be generated and a forecast of the years in which such revenues will be realized.

- (8) A recommendation for or against the proposed annexation and a statement of the reasons therefor.
- (b) **IMPACT REPORTS NOT REQUIRED.** Where the area proposed to be annexed is so small that the impact will be insignificant, the department heads, commissions, boards and officers may submit a "no impact" report.

**SEC. 13-1-124 COMMITTEE PROCEDURES, RECOMMENDATION AND COUNCIL ACTION.**

Upon receipt of the impact reports, the Administration Committee shall review the reports, together with the opinion of the Wisconsin Department of Development, and any other material pertinent to the proposed annexation and make a recommendation to the Common Council in a timely manner so that an ordinance annexing the territory may be adopted by the Council not later than sixty (60) days after the date of the filing of the petition for annexation with the City Clerk or not later than sixty (60) days after the referendum election if favorable to the annexation. If the Administration Committee opposes the annexation and the Council votes to reject the petition, no further action shall be taken thereon.

**SEC. 13-1-125 ZONING DESIGNATION.**

All territory annexed to the City shall automatically become a part of the R-1 Single Family Residence District until definite boundaries and regulations are recommended by the Plan Commission and adopted by the Council, provided the Council may, in the annexation ordinance, temporarily designate the classification of the annexed area for zoning purposes. The Common Council shall adopt definite boundaries and zoning district regulations within six (6) months from the date of annexation.

**SEC. 13-1-126 THROUGH SEC. 13-1-129 RESERVED FOR FUTURE USE.**